

OKARNG TITLE 10 ONE TIME OCCASIONAL TOUR ANNOUNCEMENT

MUST BE A MEMBER OF THE OKLAHOMA ARMY NATIONAL GUARD

Bilateral Affairs Officer (BAO)

OPEN DATE: 24 July 2013

CLOSING DATE: 8 August 2013

UNITS/ LOCATIONS: Joint Force Headquarters-Oklahoma with assignment to U.S. Embassy in Baku, Azerbaijan

**MAXIMUM MILITARY GRADE AVAILABLE: MAJ/O-4
MAXIMUM MILITARY GRADE AUTHORIZED: MAJ/O-4
MILITARY POSITION: X-TDA
AOC: IMMATERIAL**

**MINIMUM GRADE AUTH: MAJ/O4
MTOE P/L: 999/98A
OPEN TO FEMALES: YES**

BRIEF DESCRIPTION OF DAILY DUTIES: Works under the direction of the Chief, USEUCOM Office of Defense Cooperation; coordinates bilateral activities involving military to military (M2M), military to civilian, and civilian to civilian cooperation activities when required; plans and coordinates USEUCOM M2M familiarization events, to include development of a M2M and State Partnership Program (SPP) annual work plan annex for the Country Campaign Plan (CCP); provides administrative and logistical support for M2M and SPP Traveling Contact Teams (TCTs); accompanies host nation personnel, when necessary, on out of area or CONUS visits to U.S. installations or agencies for familiarization events; monitors State Partnership Program (SPP) activities and provides coordination and support as required; performs secondary responsibilities which include management and facilitation of security cooperation and humanitarian assistance activities to include Foreign Military Financing (FMF), and processes country requests for equipment/services when not performed by State Department Personnel.

TOUR LENGTH AND FAMILY CONSIDERATIONS: This is an accompanied or unaccompanied Permanent Change of Station (PCS). Tour length is 24 months, may be extended an additional 6 months TAG waiver. This is a One Time Occasional Tour (OTOT) and individuals will not be assessed into the ARNG Title 10 or ARNG Title 32 programs after tour expiration. Selectee will not be eligible for promotion or Intermediate Level Education (ILE) during this tour.

ADDITIONAL INFORMATION: There are no language requirements for this tour. Selectee will attend a mandatory two-week Defense Security School after acceptance of this position and before placement in country. The individual nominated by the Adjutant General of Oklahoma will have their packets submitted to National Guard Bureau, J5-International Affairs, for final approval. The nominated individual may be required to provide additional documentation as required for final approval by National Guard Bureau and/or USEUCOM.

ELIGIBILITY CRITERIA AND APPLICATION INSTRUCTIONS

MANDATORY REQUIREMENTS AT TIME OF APPLICATION:

1. Must meet minimum AGR Program assignment criteria as outlined in AR 135-18, Table 2-1.
2. Must be a Major/O-4.
3. Must have a Secret security Clearance.
4. Must possess a Bachelor's degree; Master's degree preferred.
5. Must have already completed Captains Career Course; ILE/ACSC preferred.
6. Must have 18 months successful command of MTOE Battery, Company or Troop.
7. Unit level staff experience at Battalion or Brigade level.

Continued on reverse...

OKARNG TITLE 10 ONE TIME OCCASIONAL TOUR ANNOUNCEMENT: Bilateral Affairs Officer

SPECIAL INSTRUCTIONS:

1. Individuals may withdraw packet at any time.
2. **CURRENT AGR Soldiers MUST:**
 - a. Be already qualified in their current military duty position (as of the closing date of this announcement) before they are eligible to apply.
 - b. Not be under current suspension of favorable personnel actions, or have reason to be under current suspension of favorable personnel actions.

ELIGIBILITY CRITERIA AND APPLICATION INSTRUCTIONS:

1. **CURRENT AGR SOLDIERS:** The following forms and documents must be submitted by all applicants, (NGB Form 34-1 available online at http://www.ngbpdc.ngb.army.mil/forms/ngbf34_1.htm).
 - Signed **NGB Form 34-1** (OCT 2002) Application for Active Guard/Reserve (AGR) Position.
 - **Officer Records Brief (ORB)** may be obtained from NGOK-MPD-OP.
2. **Non-AGR SOLDIERS:** The following forms and documents must be submitted by all applicants, (NGB Fm 34-1 available online at http://www.ngbpdc.ngb.army.mil/forms/ngbf34_1.htm). All other forms and documents are available from the ARNG member's unit of assignment/attachment or PSB) (Eligibility criteria for initial entry into the ARNG AGR Program is IAW AR 135-18):
 - Signed **NGB Form 34-1** (OCT 2002) Application for Active Guard/Reserve (AGR) Position.
 - **Officer Records Brief (ORB)** may be obtained from NGOK-MPD-OP.
 - **Medical Operational Data System (MODS) – Individual Medical Readiness Record** that may be obtained from your unit clerk or Medical Branch indicating a complete Periodic Health Assessment completed no more than 15 months from the close date of this announcement. A current **Periodic Health Assessment (PHA)** may be submitted in lieu of this requirement.
 - **DA Form 3349** (Physical Profile) if applicable; to include Temporary Profile.
 - **OKARNG Form 113** (DEC 2001) (Commanders Certification of Current Weight) executed **within 30 days of the closing date** of this announcement (with DA Form 5500-R/5501-R if required).
 - **DA Form 705** (APFT Score Card) current within 1 year of closing date of announcement.
 - Latest five **OERs** as applicable. A letter of recommendation or performance evaluation, signed by applicant's Unit Commander, must be submitted on Soldiers not requiring an OER.
 - **DD Form 214/DD 220** (Certificate of Release or Discharge from Active Duty) for ALL periods of Active Duty. Forms must include RE Code, Separation Code, and Reason for Separation/Discharge.
 - **Statements supporting periods of all service performed.** Any of the following documents may be used:
 - **NGB Form 23** (Retirement Credits Record)
 - **NGB Form 23B** (RPAS Statement)
 - **DD Form 1506** (Statement of Service)

NOTE: Applications considered by an AGR Selection Board will not be returned to applicant. Incomplete application packets will not be considered.

WHERE TO APPLY: Only individuals that are currently deployed may email applications to the AGR office. Application packets may also be mailed or dropped off at:

Joint Force Headquarters-Oklahoma
ATTN: NGOK-FHR-AGR
3501 Military Circle
Oklahoma City, OK 73111-4398

PAY AND ALLOWANCES/MAJOR BENEFITS: AGR personnel receive base pay, subsistence (BAS), quarter's allowance (BAQ), Variable Housing Allowance (VHA), applicable uniform allowances, full medical care in military facilities; and partial medical care and TRICARE benefits for dependents. Retirement eligibility after 20 years of active service.

ADDITIONAL INFORMATION: Restoration rights for federal employees accepting AGR tours will be in accordance with applicable federal personnel regulations. Personnel in a bonus program should refer to applicable FY SRIP to determine if continuation in SRIP is permitted prior to entry on AGR status. AGR personnel are subject to the Oklahoma Code of Military Justice (OCMJ). AGR personnel are protected by Title VI, Civil Rights Act of 1964.

EQUAL EMPLOYMENT OPPORTUNITY: All applicants will receive consideration without regard to age, race, color, national origin, creed, religion, politics, marital status or other non-merit reasons not interfering with membership in the Army National Guard or performance of required duties.

DISTRIBUTION: E